

Tuesday 8:45-10:15

National College Transition Network  
Effective Transitions in Adult Education Conference 2008***A Pathway to Pathways: One Program's Leap into Transitional Programming******Tuesday, November 18, 2008  
8:45-10:15 a.m.***

In 2005, Adult ESOL & Literacy – GED (AELG) Program, a WIA-funded adult education program located in Maryland, moved from the administrative oversight of the local school system over to that of Montgomery College, the County's community college. Newly housed under the Workforce Development and Continuing Education Unit, the AELG Program was tasked with establishing a career pathways/transitions program. During this journey, staff members have been called upon to establish relationships with new colleagues both in the College and workforce systems; delve into the intricacies of the community college system; create support and buy-in for new programming within the AELG Program itself; and design innovative programming options, particularly in the area of vocational ESOL, to meet a variety of newly identified needs.

This workshop will offer a highly interactive discussion of problems encountered during this journey, strategies that worked (and didn't!) and lessons learned. By the end of the workshop, participants will be able to:

- Name communication strategies for working with new partners both inside and outside of the educational system
- Offer ways to engage adult education teachers in a transitions initiative
- Name strategies for implementing program planning steps, from needs assessment to evaluation

Introductions & Warm-Up  
Presentation  
Practice & Application  
Discussion  
Wrap-Up & Evaluation

## Presenters:

Donna Kinerney, Ph.D., Instructional Dean  
Emma Wilson, M.A., Program Administratordonna.kinerney@montgomerycollege.edu  
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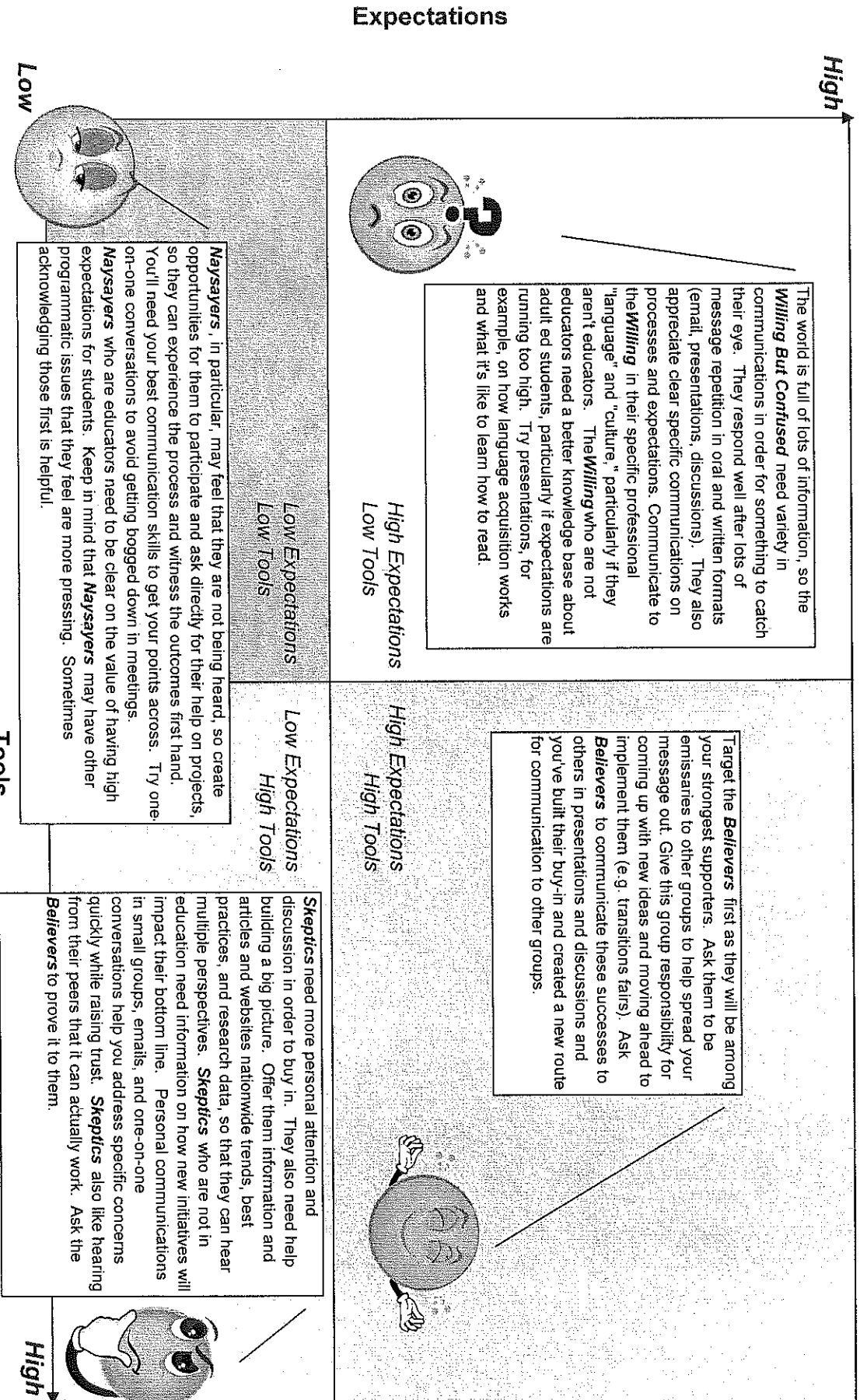
*A Pathway to Pathways: One Program's Leap into Transitional Programming*

**Program Planning**

<p><u>Needs Assessment</u></p> <ul style="list-style-type: none"> <li># DO IT</li> <li># Ask questions –are the needs met somewhere else by someone else?</li> <li># Conduct market studies</li> <li># Talk to potential partners</li> <li># Understand requirements and needs</li> <li># Gather information, read, research</li> <li># Look at existing models</li> <li># Re-evaluate</li> </ul>	<p><u>Goals and Objectives</u></p> <ul style="list-style-type: none"> <li># Consider and set short and long term goals</li> <li># Think of input, process, output and outcomes— will need for evaluation stage</li> <li># Evaluate existing curriculum – develop or adapt when needed</li> <li># Conduct a goal analysis</li> </ul>	<p><u>Design</u></p> <ul style="list-style-type: none"> <li># Involve partners and stakeholders when possible</li> <li># Clarify participants roles and tasks</li> <li># Establish performance levels</li> <li># Select/design assessment and reporting instruments</li> <li># Consider resources</li> <li># Think of barriers and how to overcome them.</li> <li># Include checkpoints for evaluation</li> </ul>	<p><u>Implementation</u></p> <ul style="list-style-type: none"> <li># Consider when, how, what, who, where...</li> <li># Start Small – pilot</li> <li># Gather and analyze data</li> <li># Monitor process – maintain communication</li> <li># Reassess before going to scale</li> </ul>	<p><u>Evaluation</u></p> <ul style="list-style-type: none"> <li># Conduct mid-session evaluation – is the program working as expected? Having the desired results?</li> <li># Involve stakeholders</li> <li># Consider accountability and performance levels</li> <li># Re-evaluate</li> </ul>
<b>Suggestions</b>				



**Ways to Communicate Expectations and Tools**



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**What You'll Need to Communicate: Expectations and Tools**

