

## *Program Manager Certification Program*

### **Level One**

Two two-day institutes:

Managing Adult Education Programs: Administration  
*planned rollout, Program Managers Meeting, Fall 2008*

Managing Adult Education Programs: Instruction  
*planned rollout, VAILL 2009*

An additional self-selected workshop

### **Level Two**

Three six-hour workshops:

Managing Adult Education Programs:  
Outreach, Recruitment, and Retention  
*planned rollout, Fall 2010*

Managing Adult Education Programs: Developing Staff  
*planned rollout, Fall 2010*

Managing Adult Education Programs: Planning  
*planned rollout, Summer 2011*

An additional self-selected workshop

### **Level Three**

A series of graduate-level courses developed through  
Virginia Commonwealth University and offered online



The field of adult education in Virginia is changing - becoming more professional, more accountable, and more focused than ever on helping adult learners achieve their educational goals. As these transformations take place, practitioners will need a standard platform of knowledge and skills.

The Virginia Adult Educator Certification Program will provide consistent and structured training for adult educators. There are three levels of training for program managers and teachers, with a certificate awarded upon completion of each level. Level Three certification is optional and will consist of courses taken for graduate credit. There is one level of certification for support staff. All training will be delivered through institutes and workshops and evaluated through a series of self-assessments and reflective projects.

The overarching goal for this initiative is increased student achievement in programs where management, instructors, and support staff work together to provide the best possible environment for adult learning.



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planned rollout, VAELL 2009

An additional self-selected workshop

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Three six-hour workshops:

Managing Adult Education Programs:  
Outreach, Recruitment, and Retention  
planned rollout, Fall 2010

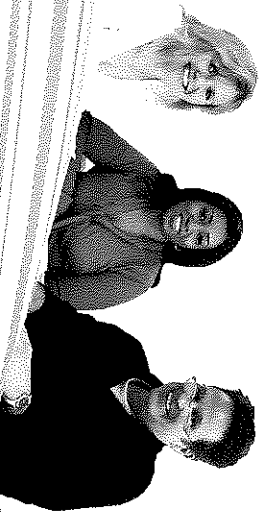
Managing Adult Education Programs: Developing Staff  
planned rollout, Fall 2010

Managing Adult Education Programs: Planning  
planned rollout, Summer 2011

An additional self-selected workshop

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Virginia Commonwealth University and offered online



## *ESOL Instructor Certification Program*

### **Level One**

Three six-hour workshops:

Instructing the Adult ELL: The Field of ESOL  
planned rollout, VAELL 2009

Instructing the Adult ELL: Resources  
planned rollout, VAELL 2009

Instructing the Adult ELL: Delivering Instruction  
planned rollout, Spring 2010

An additional self-selected workshop

### **Level Two**

Three six-hour workshops:

Instructing the Adult ELL: Methodology  
planned rollout, VAELL 2010

Instructing the Adult ELL: Curriculum  
planned rollout, VAELL 2010

Instructing the Adult ELL: Enhancing Instruction  
planned rollout, VAELL 2010

An additional self-selected workshop

### **Level Three**

A series of graduate-level courses designed for  
ESOL and to be developed through Virginia  
Commonwealth University

## *ABE/GED Ins*

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### **Level Two**

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### **Level Three**

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