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## Visit Our Calendar of Events

[www.ohioable.org](http://www.ohioable.org)  
[www.neable.org](http://www.neable.org)

## Stay Connected

(Sign up for the NewsBriefs online)

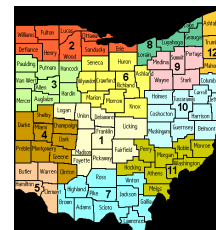
<http://www.neable.org/misc/stay-connected>

## Contact Us

[www.neable.org](http://www.neable.org)  
[info@neable.org](mailto:info@neable.org)

## Ohio Skills Bank Meeting

### Economic Development Regions 8, 9, 12 Meets ABLER



On Wednesday, June 18, 2008, ABLER Directors and Coordinators met with their respective Economic Development Regional (EDR) Coordinators to build relationships and discuss the Ohio Skills Bank. Representing the EDRs were Jennifer Ruggles, Region 8 Economic Development Director (REDD), Linn Gahr, Interim Coordinator for EDR 8, Cheri Rice, Interim Coordinator for EDR 9 and Julie Sharrow, Interim Coordinator for EDR 12. It was a productive day of networking and information sharing. Thanks to all who attended!

Packets of information from the day were sent to directors who were unable to attend. Links to more information on the University System of Ohio and the Ohio Skills Bank is available on the home page of the Northeast ABLER Resource Center website at [www.neable.org](http://www.neable.org).

**DOLLAR GENERAL®**

## Dollar General Literacy Foundation Call for Nominations

The Dollar General Literacy Foundation is currently seeking nominations for the two Dollar General awards: the Student of the Year Award and the Tutor of the Year Award. The award recipients will be announced at this year's ProLiteracy Conference, October 1-4, Little Rock, Arkansas.

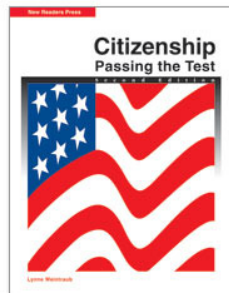
All students and tutors who received services or provided services based on a referral by the ProLiteracy/Dollar General Student Referral Project are eligible for consideration. Award recipients will receive a \$1,000 travel stipend for the winning student/tutor and \$1,500 for the nominating organization. Individual winners will also receive a trophy in honor of his/her accomplishments and a free conference registration to the ProLiteracy Conference this October, 2008.

If you have any questions regarding the nomination process, the ProLiteracy Conference or the ProLiteracy/Dollar General Student Referral Project, please contact Michele Diecuch at (315) 422-9121 ext. 321 or [mdiecuch@proliteracy.org](mailto:mdiecuch@proliteracy.org).

# Programs Offering Summer Classes



- Ashtabula.....440-576-6015 Ex. 1057
- Canton.....330-438-2559
- Cleveland/University Hts.....216-371-7138
- Cuyahoga Community College.....216-987-2136
- Elyria.....440-284-8251
- Geauga.....440-279-1700
- Lorain.....800-995-5222 Ex. 4523
- Lorain County JVS.....440-774-1051 Ex. 285
- Mahoning County Career & Tech.....330-729-4100 Ex. 1431
- Maplewood Career Center.....330-296-2892
- Massillon.....330-830-1836
- Merrick House.....216-771-5077
- Painesville.....440-354-5551
- Parma.....440-885-8797
- Project LEARN of Summit County.....330-434-9461
- Strongsville.....440-572-6596
- Trumbull County.....330-847-0503 Ex. 1611
- Willoughby/Eastlake.....440-946-3336
- Youngstown.....330-744-8714



## Citizenship Materials on Sale!

### Citizenship Passing the Test

#### OLD

Receive 50% off all current Citizenship materials. Take advantage of this special offer on materials that are still valid for the current test and for students who will be taking the test before it changes.

Call 1-800-448-8878 or visit [www.newreaderspress.com](http://www.newreaderspress.com)

Offer good from June 15—August 31

May not be combined with any other offers. Excludes *Citizenship Q&A*.

#### NEW

Receive 35% off the new edition of *Citizenship: Passing the Test* when you order before June 30<sup>th</sup>.

This completely revised text for the new citizenship test is written for literacy – low beginning students but can be adapted for higher levels. The teachers guide offers extension activities as well as guidelines for adapting instruction to different levels.

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## History Channel



Check out these upcoming educational programs on the History Channel:

The Lost Pyramid, Monday, June 23 at 9:00pm

Modern Marvels: Civil War Tech, Thursday, June 26<sup>th</sup> at 7:00pm

Andrew Jackson, Thursday, June 26<sup>th</sup> at 2:00pm

All of these programs have additional resources available (curriculum links, teacher guides, discussion questions) at [www.history.com](http://www.history.com).

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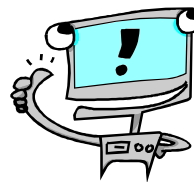


## 4th of July Lesson Plans

Visit [www.technology.com](http://www.technology.com) for free 4<sup>th</sup> of July lesson plans, printable worksheets and other 4<sup>th</sup> of July resources.

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## Matt's Tech Tips



Tech Tips VIII

Databases vs. Spreadsheets – Let's Get Ready to Ruuummble - "Ding, ding, ding"

A database is an organized set of information designed to allow easy and efficient access to large volumes of data. A good example of a database is the phone book. Based on an alphabetic sequence of names, users have access to addresses and telephone numbers in an easy to use directory. Electronic databases are very powerful tools for storing, sorting, and retrieving large volumes of information. Any data that does not require crunching numbers is best stored using a database application. A good use for a database is creating and maintaining a master list of contact information. Microsoft Access is a database application.

Spreadsheets are really best suited for crunching numbers through the use of mathematic equations and operations. Spreadsheets are a great tool for handling

budgets, billable hours, and any situation where numbers need to be calculated. Microsoft Excel is a spreadsheet application.

This is really about selecting the right tool for a job. You don't hammer nails with a screwdriver. If you do, it is probably a hard, frustrating and time consuming process, all things we are trying to avoid.



## Employment Opportunities

Currently the Garfield Heights Community Center is seeking two day time Instructors, an Orientation Intake Specialist and a Data Entry person. The position descriptions are as follows:

**Pre-GED/GED Instructor (Part-time):** Monday-Thursday, 9:00am-12:00pm with additional time given for classroom instruction. Responsibilities include: giving classroom instruction to students, progress testing and monitoring student achievement and attending staff meetings and continuing education classes. The position pays \$17/hr and the following qualifications are necessary: teacher certification or 4 year college degree with adult education experience preferred.

**ABE Instructor (Part-time):** Monday-Thursday, 9:00am-12:00pm with additional time given for classroom instruction. Responsibilities include: giving classroom instruction to students, progress testing and monitoring student achievement and attending staff meetings and continuing education classes. The position pays \$17/hr and the following qualifications are necessary: teacher certification or 4 year college degree with adult education experience preferred.

**Orientation Intake Specialist (Part-time):** Responsibilities include: traveling to each of four sites to conduct 2 day orientations, administering and grading the Locator and TABE test and making sure all necessary student forms are complete, copied and given to the director. The position pays \$12/hr.

**Data Entry (Part-time):** Responsibilities include: working closely with the director to enter all necessary data into the ABLElink system. Data Entry experience and ABLElink experience is preferred. The position pays \$10/hr negotiable.

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## Grant Opportunities



### "Tommy Hilfiger Education Grants"

Tommy Hilfiger Corporate Foundation Education Grants support programs/partnerships that promote educational opportunities for diverse populations in the United States. Maximum Award: \$25,000. Eligibility: 501(c)(3) organizations. Deadline: October 1, 2008.

<http://www.tommy.com/opencms/opencms/corporate/foundation/aboutthefoundation.html/>

### "Comcast Foundation Grants Support Youth Leadership Development"

The Comcast Foundation is awarding grants to maximize the impact of community investments so they yield tangible, measurable benefits to the neighborhoods Comcast serves and the people who live there. The foundation's primary focus is in funding diversity-oriented programs that address literacy, volunteerism and youth leadership development.

**Maximum Award:** \$570,000.

**Eligibility:** 501(c)3 organizations operating within communities that Comcast serves.

**Deadline:** N/A.

<http://www.comcast.com/corporate/about/inthecommunity/foundation/comcastfoundation.html>



## The Resource Room

### ARE YOU READY TO READ AND GROW THIS SUMMER?

Enhance your own professional growth this summer by selecting a title from the NEABLE library list of specifically selected books for **Professional Development**. Choose a book from this list by going to [www.neablelibrary.org](http://www.neablelibrary.org) and typing in "professional development" in the SUBJECT search box. Search through the listings to find a book which strikes your interest, reserve the book and we will send it to you with a postage paid return envelope. Please remember the return postage will expire after five weeks.

## Thoughts on Leadership

*Thoughts on Leadership* is presented as an attachment to the Friday NewsBriefs.